

TOWN OF ASHLAND WORKSHOP MEETING MINUTES

September 5, 2017

6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:01 PM by Mayor Johnson.

ROLL CALL

Present: Mayor Richard Johnson, Vice Mayor Steve Allen, Ms. Lisa Walker, Mr. Jimmy Gill, Mr. Gary Norwood, and Mr. Roger Jackson.

Absent: Ms. Alwilda Binkley

CONSIDERATION OF MINUTES

A motion made by Mr. Gill, seconded by Mrs. Walker to approve the August minutes as typed. Motion passed unanimously by voice vote.

REPORTS

- A. Mayor.** Mayor Johnson reported hiring Clint Biggers for the Public Work/Utilities position. He further asked everyone to keep Ms. Binkley and family in their prayers after their loss.
- B. Fire, Codes and Life Safety Department.** Chief Walker reported the group that was sent out to Texas for the flood relief efforts were on their way back after being sent out last Wednesday. He further stated after the 10 inches rain here the firefighters who stayed behind such as Captain Matt Waldron did a great job stepping up and taking command
- C. Police Department.** Chief Coulon stated everything he has is on the agenda.
- D. Court Department.** Ms. Justice stated everything is business as usual and doesn't have anything to report.
- E. Senior Center.** Ms. Womack stated her new employee is doing a good job. She further stated the center has 1,062 members which is 168 up from last year. She reported the event committee is working with the high school to help with decorating for Music on Main, which will begin on Monday, October 9 prior to the event.
- F. Parks Department.** Mr. Young reported being busy with 3 to 5 activities every weekend between soccer, football and softball. He further stated they have been working on cleaning up after the flooding last weekend.
- G. Recorder's Office.** Ms. Reed stated everything is business as usual and doesn't have anything to report.
- H. Mayor's Office.** Ms. Cannon reported being busy with the Downtown's Grant and working with the businesses. She further mention working on the health fair.

OLD BUSINESS

- A. Ordinance 475: Updating Title 10 Code.** Chief Walker stated this is set for second reading and changes the code to allow for 6 chickens and no roosters. Mr. Norwood stated he received a phone call from a resident who had concerns regarding these changes. Ms. Pam Pedigo stepped forward and stated she had reached out to Mr. Norwood and she owns 8 ½ acres at 540 Skyview Drive. She further stated she has more than 6 chickens and they are free range chickens. She discussed her concerns and stated she wants to be a law abiding citizen. Mr. Norwood asked Chief Walker if the verbiage could be changed to make accommodations for land owners with larger lots. Chief Walker confirmed he would look into it and further stated it makes sense for people with larger lots.

NEW BUSINESS

- A. Stantec Agreement.** Ms. Cannon stated this agreement is to look at flooding issues for property owners. Mr. Norwood asked if this is a pass-through to A.O. Smith for the berm project. Ms. Noe stated she had a few minor changes to make to the agreement, but would pass that along to Kellie. Mr. Norwood questioned why the agreement has 2 different tasks. Ms. Noe clarified task 1 is for the A.O. Smith work and task 2 is for any work Codes may need.
- B. eTrace Agreement.** Chief Coulon stated this agreement is seeking authority to sign and have access to the database online. Ms. Noe stated she reviewed the agreement and it is fine.

- C. **Traffic Light Agreement.** Chief Walker stated we do not have an agreement together with A.O. Smith at this time; however, A.O. Smith has agreed to pay up to a certain dollar amount in order to get this going as part of the project. Mr. Jackson asked where the light would be placed. Chief Walker explained it would be at the by-pass. Mr. Jackson stated he does not want a light at this intersection. Mr. Gill stated he is for it.
- D. **US. Marine Corps/Special Operations Agreement.** Chief Coulon stated this agreement is for training purposes, but nothing is scheduled and they may never utilize it. Mr. Jackson asked if it would be for paintball or anything. Chief Coulon stated they will not be doing war games or anything of the sort.
- E. **Crisp Communications Agreement.** Alexis and Megan with Crisp Communications stepped forward and presented their project plan which includes 3 mailings to resident's addresses, posting to social media, publicizing, yard signs, banners, individual phone calls and home visits. After much discussion Chief Walker stated the 2010 census yielded 4,541 residents and since then the Braxton, Vantage Pointe Apartments and Assisted Living, and several other homes have been built.
- F. **GNRC Contract Amendment.** Ms. Wornack stated this is to move some numbers in the financial breakdown but overall that is the only thing that has changed in the agreement.
- G. **Resolution 2017-19- The Pool's "Safety Partner's" Matching Grant Program.** Ms. Reed stated this resolution is to approve a grant with TML to install card key pads up front after the construction has been completed. Ms. Noe stated she would like to add a maximum matching amount not be exceeded.
- H. **Resolution 2017-20- Adopting a Hazard Mitigation Plan.** Chief Walker stated this plan identified things throughout the city that need to be improved and he and Chris Cherry had worked on it several months ago. Further, these things need to be identified for funding.
- I. **Resolution 2017-21- Combining Fire and Codes Budget.** Mayor stated this is to combine the fire and codes budget.
- J. **Resolution 2017-22- Updating Wage and Salary Policy Exhibit II.** Ms. Reed stated this is to update the pay table after changes have been made for the salary study. Mr. Norwood asked if the first 2 levels are for full-time or part-time employees. Ms. Reed stated these are full-time salaries.
- K. **Ordinance 474: Amending Title 16.** Chief Walker stated this is for the driveway regulations to prevent wash out of gravel onto roadways. Mr. Norwood asked what determines the number of parking spaces required. Chief Walker stated the building code directs the requirements. Mr. Gill stated the code has stated a minimum of 2 parking spaces for around 30 years now. Kyle, architect for Ashland Apartments, stepped forward to explain how the apartment parking spaces were calculated for the upcoming construction. He further updated the council on the progress and explained phase 1 is 192 apartment units and commercial retail space of approximately 10,000 feet. Mr. Norwood questioned the rezone and the stipulation on breaking ground. Chief Walker confirmed he reviewed the meeting minutes and the stipulation stated the developer must pull the permits. Mr. Gill stated he felt the property owners should not be burdened and required to put in concrete. Mr. Norwood stated he felt the new construction should be required to have hard surfaces and he would vote yes for it tomorrow.
- L. **Ordinance 476: Budget Amendment.** Ms. Reed explained she had given paperwork with the breakdown to cover raises. Further, this amendment will add the \$15,000 for the Downtown Grant, Clean Energy Grant, Triathlon, and additional capital outlay for the police department. Mr. Allen asked if the 3% raise was implemented. Ms. Reed explained after the budget committee decided on a 3% raise she only provided that information. Mr. Norwood confirmed this was recommended by budget committee. Mr. Jackson asked if the amendment included the additional police officers requested by Chief Coulon. After some discussion the council asked Chief Coulon to present his request to budget committee.
- M. **Ordinance 477: Floodplain Building.** Chief Walker stated an industry on the river is wanting to expand and is unable to do so due to being in the floodplain; however, this needs to be approved by planning commission first and he requested it be deferred until they have time to review. In addition, he stated this would provide a few jobs and allow Trinity to save on shipping costs.
- N. **Ordinance 478: Rezone Graham Road at Highway 12.** Chief Walker stated this is a parcel in front of Trustcraft and they would like to store veneer logs on this parcel, but will need the rezone completed in order to do so. Mr. Allen stated it will look similar to the container storage currently across from Lewis Country Store on Highway 12. Mr. Gill asked what zoning is currently around the property. Chief Walker responded mostly industrial.
- O. **Ordinance 479: Amending Ordinance 437.** Ms. Reed stated after doing some updating of the GIS mapping with Austin Peay for the previous passed rezone it was discovered there were some typographical errors and incorrect parcels on ordinance 437, 454, 456, 466, and 471; therefore, this will correct those errors.
- P. **Ordinance 480: Amending Ordinance 454.**
- Q. **Ordinance 481: Amending Ordinance 456.**
- R. **Ordinance 482: Amending Ordinance 466.**
- S. **Ordinance 483: Amending Ordinance 471.**

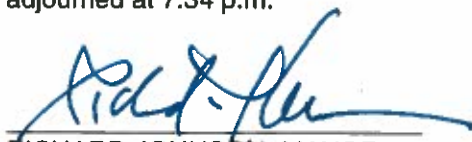
- T. **Ordinance 484: Amending Title 18 Chapter 7.** Ms. Reed stated Justin Short contacted her and gave her some updates on the verbiage for the fats, oil, and grease section of the code. She further stated she would ask Mr. Short to present this at council.
- U. **Events Permits Discussion.** Ms. Walker stated she asked this be on the agenda to get better clarification on the policy. Ms. Cannon stated the event permit application is obtained from the website or picked up in person. Further, once the application is turned in it is taken to department heads for approval at the weekly meeting. A discussion ensued regarding fees charged, requests for police and road closures.

OTHER BUSINESS

- A. **GNRC Home Grant.** Mayor stated he received an updated contract from Ms. Cindy Raymond for the Home Grant and Chief Coulon had submitted a contract for military surplus items. In addition, Ms. Noe will be reviewing it for approval by council.
- B. **TML Safety Grant.** Chief Walker explained there is a 50/50 match grant we will be applying for in order to improve security after the updates to the building.

ADJOURNMENT

A motion made by Gill, seconded by Norwood to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:34 p.m.



RICHARD JOHNSON, MAYOR

KELLIE REED, CITY RECORDER