

TOWN OF ASHLAND WORKSHOP MEETING MINUTES

November 7, 2017

6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:01 PM by Mayor Johnson.

ROLL CALL

Present: Mayor Richard Johnson, Vice Mayor Steve Allen, Ms. Lisa Walker, Mr. Jimmy Gill, Ms. Alwilda Binkley, Mr. Gary Norwood, and Mr. Roger Jackson.

Absent: None.

CONSIDERATION OF AGENDA

Mayor stated a request was submitted to add "2nd Reading" to items b, c, and d under old business. In addition, adding vacation policy and Marks Creek Pedestrian Bridge. A motion was made by Mr. Gill, seconded by Mr. Norwood to approve the agenda with changes. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Mr. Gill, seconded by Mr. Allen to approve the October minutes as typed. Motion passed unanimously by voice vote.

REPORTS

- A. **Fire, Codes and Life Safety Department.** Chief Walker stated the recruits are having a training class tonight. In addition, he stated the hydrants have been repainted red instead of yellow. On the codes side they are busy and have already sold \$14,000 in permits since August.
- B. **Water and Streets Department.** Mr. Biggers reported the water tank inspections have been completed and there are no major repairs. He further stated they have been working on I & I and have repaired 13 leaks in just two weeks. Furthermore, there are several water and sewer taps with the new construction and they are just trying to keep up.
- C. **Court Department.** Ms. Justice stated everything is business as usual and doesn't have anything to report.
- D. **Police Department.** Mr. Kenny Ray stated Chief Coulon is out for vacation and he doesn't have anything to report.
- E. **Parks Department.** Mr. Young reported there were three events last weekend including softball tournaments. He also stated he has been working on the lights in the park and getting the tree limbs up after the storm on the trail.
- F. **Recorder's Office.** Ms. Reed stated everything is business as usual and doesn't have anything to report.

OLD BUSINESS

- A. **Eagle Scouts Dog Park Discussion.** Mr. Young stated the Eagle Scouts had requested to be on the agenda; however, he has not received anything from them at this time.
- B. **Ordinance 474: Amending Title 16- 2nd Reading.** Mr. Gill pointed out section 16-501-03 needs to be removed from the ordinance as stated last meeting. Ms. Reed apologized and stated she would have this corrected for the next meeting. Chief Walker stated this is for second and final reading next week at council. Further, it only requires the property owner on new construction to install hard surface on the first fifteen feet of the driveway.
- C. **Ordinance 485: Budget Amendment (additional police personnel, TAMCAR scholarship, A.O. Smith donation, and traffic light)- 2nd Reading.** Ms. Reed stated this is set for second reading next week. Mr. Norwood asked where we are at hiring for the Police Department. Mayor stated the vacant positions have been filled.
- D. **Ordinance 486: Rezone 100 Duke Street and 102 Duke Street from C-1 to R-3- 2nd Reading.** Mr. Norwood asked if this is Wade Reed's parcel. Mr. Gill responded it is Reigle's property. Mr. Jackson stated it is behind KFC/Taco Bell. Chief Walker stated they originally wanted to develop the property but were unable to due to a blue line stream so now they are wanting to do detached duplexes with the remainder of the lot. Mayor asked if anyone had any questions for Chief Walker or about the rezone.

NEW BUSINESS

- A. **A.O. Smith Traffic Light Contract.** Chief Walker stated Ms. Noe has been in touch with A.O. Smith's legal team and he is expecting a contract any day.
- B. **Drug Free Workplace Program Application.** Ms. Reed stated this is an annual renewal for our Drug Free Workplace. Ms. Cannon reiterated it is an annual contract and Ms. Noe is reviewing it for next week.
- C. **Resolution: TAEP Grant.** Ms. Cannon stated this is a 100% grant in the amount of \$1,000 and this is authorization for the mayor to sign.
- D. **GNRC Census Contract.** Ms. Cannon stated this is to certify the census and further we need to send a letter of intent to the state. In addition, Crisp Communications is helping with the census, but GNRC would validate the results. Mr. Norwood asked why to contract with GNRC. Ms. Cannon stated this is a separate contract and they certify after a 10% count sample. Mr. Jackson asked the cost associated with this contract. Mr. Norwood responded \$1,965. After some discussion Ms. Cannon stated she would check with other companies, who are able to do the certification, and check on what the fees they would charge for the certification and would have that next week.
- E. **Joint Funding Agreement- U.S. Geological Survey.** Chief Walker stated this is an annual contract to monitor the river level which provides people access to monitor the level and helps national weather predict flooding.
- F. **Transport Fees Discussion.** Ms. Reed stated after Chief Coulon requested this be on the agenda she did some checking and spoke with several people including the Comptroller's Office who have all agreed after a defendant pays their transport costs it is considered a revenue increase and can therefore be added back into the Police Department's budget and would not require a budget amendment. Mr. Jackson questioned what it is for. Ms. Justice responded it is transports cost, collected by court, after a defendant pays restitution for transport.
- G. **Title 15 Chapter 6: Parking Discussion.** Mr. Norwood stated the biggest issue is with rental property causing people to park in the street and it shouldn't be allowed. Chief Walker responded the Planning Commission has been more stringent in the zoning regulations and has encouraged extra parking in the middle of new developments. After much discussion Mayor asked this be kept on the agenda for next week and let Chief Coulon take a look at it when he returns.
- H. **Certificate of Compliance Mulberry Liquors.** Chief Walker stated this plan identified things throughout the city that need to be improved. Further, he and Chris Cherry had worked on it several months ago and identified items funding.
- I. **Ordinance 477: Municipal Floodplain Zoning.** Chief Walker stated this was discussed at Planning Commission when Amy who is the floodplain manager presented this with recommendations on how to allow for this type of building. Further, only property zoned for residential is owned by the city or county. In addition, there is an industry currently that is river dependent and this would allow them to expand. After some discussion he further stated Ms. Noe attended the presentation and discussed issues she was concerned with; however, she is reviewing the ordinance, which Amy had written and is used across the state, and felt she would give recommendation at the meeting next week.
- J. **Ordinance: Establishing Honorarium Policy for Retiring and Disabled Officers.** Ms. Reed stated this is to establish a policy on the honorarium for retiring or disabled officers and follows what Metro currently does; however, Chief Coulon had expressed to her he would like to change it to 20 years from 25 years of service. Mr. Norwood stated he would like to change it to 20 years and add something about being presented to council by the Chief of Police. Ms. Reed stated she would have that ready for next week.
- K. **Ordinance: Budget Amendment.** Ms. Reed reviewed the ordinance for the council. Mr. Norwood questioned the police vehicles and asked if they have been ordered. Ms. Reed stated she would have to check on that with Chief Coulon.
- L. **Resolution: Vacation Policy.** Ms. Reed explained she added this to the agenda after the discussion from budget committee and will have that prepared for the council meeting.
- M. **Marks Creek Pedestrian Bridge.** Mr. Young explained this is to ask permission to place a bridge to the Corp of Engineers and he has sent Ms. Noe a sample letter. He further stated it will be ADA compliant and will get engineering and such after permission is granted.

OTHER BUSINESS

- A. **Website.** Mr. Gill asked if the agenda is on the website. Ms. Reed stated yes and projected on the screen how to look them up. Mr. Gill then asked if the minutes are on the website. Ms. Reed responded yes they are and the website has been under some revision for a few weeks making sure everything is up to date. Mr. Norwood requested election information being added to the website. Ms. Reed stated she would make sure it got updated.
- B. **Thanksgiving Staff Meeting/Luncheon.** Mayor invited council to attend the annual Thanksgiving staff meeting/luncheon and stated it is scheduled on November 21 at 11:30 at Fire Station II.

- C. **Welcome Sign.** Ms. Walker asked about the welcome sign; if anyone has found out what happened to it and if it will be replaced. Mayor responded no and the design is in the works.
- D. **Music on Main.** Mr. Norwood asked for stats for Music on Main. Ms. Walker stated there were over 100 vendors which is up from the 80 we had the previous year.

ADJOURNMENT

A motion made by Gill, seconded by Norwood to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:05 p.m.


RICHARD JOHNSON, MAYOR


KELLIE REED, CITY RECORDER