

TOWN OF ASHLAND CITY COUNCIL MEETING MINUTES
September 13, 2016
6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:05 PM by Mayor Johnson.

ROLL CALL

Present: Mayor Richard Johnson, Vice Mayor Steve Allen, Lisa Walker, Alwilda Binkley, Gary Norwood, Jimmy Gill, and Roger Jackson.

PLEDGE OF ALLEGIANCE AND PRAYER – Led by Paul Gupton

CONSIDERATION OF MINUTES

A motion was made by Gill, seconded by Allen to approve the August minutes as typed. Motion passed unanimously by voice vote.

PUBLIC FORUM

- A. Brittany Cross Water Adjustment.** Ms. Brittany Cross came forward and asked for an adjustment to her water bill due to high bill. A motion was made by Gill, seconded by Jackson to adjust Ms. Cross' bill to \$86. Vote on motion: Gill-yes, Jackson-yes, Walker-yes, Norwood-yes, Binkley-yes, Allen-yes, and Mayor-yes.
- B. Michael Hampton Water Adjustment.** Ms. Lindsey Legg came forward and stated she was there on behalf of her father, Michael Hampton, who is deceased and stated she received a water bill for over \$1,000 due to a leak which was repaired immediately. A motion was made by Gill, seconded by Allen to reduce the bill to an average. Vote on motion: Gill-yes, Allen-yes, Jackson-yes, Walker-yes, Binkley-yes, Norwood-yes, and Mayor-yes.
- C. Jacob Hendrix Water Adjustment.** Mr. Jacob Hendrix came forward and stated he had a pipe burst under the pavement in his driveway and requested an adjustment on his water bill. A motion was made by Gill, seconded by Binkley to lower the bill to an average. Vote on motion: Gill-yes, Binkley-yes, Walker-yes, Allen-yes, Jackson-yes, Norwood-yes, and Mayor-yes.
- D. Julie Roberts Water Adjustment.** Ms. Julie Roberts came forward and stated when her meter was read she was made aware she had a leak and had it fixed. She further asked if she could have an adjustment to her bill. A motion was made by Gill, seconded by Jackson to adjust her bill to an average. Vote on motion: Gill-yes, Jackson-yes, Norwood-yes, Binkley-yes, Allen-yes, Walker-yes, Mayor-yes.
- E. Jennifer Stuart Water Adjustment.** Ms. Jennifer Stuart came forward and stated she had received a high water bill and was unsure why as she has checked and no leaks have been located. Mr. Chris Cherry confirmed her meter had been checked and was tested at 95% accuracy on the low side and 100% accuracy on the high side. Mr. Jackson asked Mr. Cherry to have someone check the meter in a couple of weeks to ensure the reading are in line with what they normally are. A motion was made by Gill, seconded by Allen to reduce the bill to an average of \$114.33. Vote on motion: Gill-yes, Allen-yes, Walker-yes, Binkley-yes, Jackson-yes, Norwood-yes, and Mayor-yes.
- F. Bush Boyd Water Adjustment.** Mr. Bush Boyd came forward and stated he had a leak in the toilet and shower which has been fixed and asked for a water adjustment. A motion was made by Gill, seconded by Allen to adjust Mr. Boyd's bill to an average. Vote on motion: Gill-yes, Allen-yes, Norwood-yes, Walker-yes, Binkley-yes, Jackson-yes, and Mayor-yes.
- G. Cliff Reigle Water Adjustment.** Mr. Cliff Reigle came forward to ask for a water adjustment due to a high bill. A motion was made by Gill, seconded by Allen to adjust Mr. Reigle's water bill to an average. Vote on motion: Gill-yes, Allen-yes, Binkley-yes, Walker-yes, Jackson-yes, Norwood-yes, and Mayor-yes.
- H. Kenneth Choate Water Adjustment.** Mr. Choate approached and stated he had a leak in the toilet which has been fixed and asked for an adjustment to his water bill. A motion was made by Gill, seconded by Allen to adjust both bills for the leak. Vote on motion: Gill-yes, Allen-yes, Norwood-yes, Jackson-yes, Binkley-yes, Walker-yes, Mayor-yes.

CITY ATTORNEY'S REPORT

None.

OLD BUSINESS

- A. **Ordinance 449.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING TITLE 11, CHAPTER 2, 11-202 SECTION H. An ordinance to allow building operations to occur in the mornings and late afternoons as well as the weekends. A motion was made by Gill, seconded by Norwood to approve Ordinance 449. Vote on the motion to approve Ordinance 449: Gill-yes, Norwood-yes, Allen-yes, Walker-yes, Binkley-yes, Jackson-yes, and Mayor-yes. **2nd Reading**
- B. **Ordinance 450.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE 16/17 BUDGET. A budget amendment for appropriations from the State Street Aid Fund. A motion was made by Gill, seconded by Jackson to approve Ordinance 450. Vote on the motion to approve Ordinance 450: Gill-yes, Jackson-yes, Allen-yes, Walker-yes, Norwood-yes, Binkley-yes, and Mayor-yes. **2nd Reading**
- C. **Ordinance 451.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING TITLE 18, CHAPTER 1, 18-111. An ordinance to update the needs of the city to cover the expense of the enterprise fund. A motion was made by Gill, seconded by Jackson to approve Ordinance 450. Vote on the motion to approve Ordinance 450: Gill-yes, Jackson-yes, Walker-yes, Allen-yes, Binkley-yes, Norwood-yes, and Mayor-yes. **2nd Reading**

NEW BUSINESS

- A. **Novacopy Agreement.** Ms. Jennifer Noe stated there were several issues with the agreement Novacopy had provided for the Senior Center. Council asked Ms. Womack to make revisions and bring back to council for approval.
- B. **Roofing Bid-Fire Station II.** A question was presented to Ms. Jennifer Noe in regard to obligation for contracting locally and the lowest possible bids. Ms. Noe presented Section 31 of the Charter which states contracts are to go to the lowest responsible bidder unless another is local. A motion was made by Norwood, seconded by Gill to accept the bid from TS Construction. Mayor stated the council has the option to reject all bids. After much discussion Gill retracted his original motion and a motion was made by Binkley, seconded by Gill to reject all bids and rebid the project. Vote on motion: Binkley-yes, Gill-yes, Norwood-yes, Walker-yes, Allen-yes, Jackson-yes, Mayor-yes.
- C. **Annual Chemical Bids-Water Treatment Plant.** Mr. Chris Cherry asked permission to request bids. A motion was made by Gill, seconded by Jackson to accept bids for the chemicals at the Water Treatment Plant. Vote on motion: Gill-yes, Jackson-yes, Norwood-yes, Walker-yes, Binkley-yes, Allen-yes, and Mayor-yes.
- D. **Riverbluff Park to Walking Track Trail Bid.** Mayor stated this request is from Lee who came to workshop and is requesting permission to bid contingent on state approval. A motion was made by Gill, seconded by Norwood to request bids contingent on state approval. Vote on motion: Gill-yes, Norwood-yes, Jackson-yes, Binkley-yes, Allen-yes, Walker-yes, and Mayor-yes.
- E. **Roof Repair Request for Proposal-Senior Center.** Ms. Melissa Womack requested permission to accept bids for the repair of the roof. A motion was made by Norwood, seconded by Gill to accept bid for repairs of the roof. Vote on motion: Norwood-yes, Gill-yes, Walker-yes, Jackson-yes, Allen-yes, Binkley-yes, and Mayor-yes.
- F. **Ordinance 452.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE OFFICAL ZONING MAP. An ordinance to rezone parcel 11 of the Cheatham County Tax Map 062, located on Highway 12 South to the R-4 Zoning District. After much discussion a motion was made by Binkley, seconded by Jackson to approve Ordinance 452. Vote on motion: Binkley-yes, Jackson-yes, Allen-yes, Walker-yes, Gill-yes, Norwood-no, Mayor-yes.
- G. **Ordinance 453.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE OFFICAL ZONING MAP. An ordinance to rezone parcel 12 of the Cheatham County Tax Map 062, located on Highway 12 South to the R-4 Zoning District. A motion was made by Jackson, seconded by Allen to approve Ordinance 453. Vote on motion: Jackson-yes, Allen-yes, Gill-yes, Norwood-no, Binkley-yes, Walker-yes, and Mayor-yes.
- H. **Ordinance 454.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE OFFICAL ZONING MAP. An ordinance to rezone parcel 2 of the Cheatham County Tax Map 049J, located on Orchard Lane to the R-4 Zoning District. A motion was made

by Allen, seconded by Gill to approve Ordinance 454. Vote on motion: Allen-yes, Gill-yes, Norwood-yes, Jackson-yes, Walker-yes, Binkley-yes, and Mayor-yes.

- I. **Ordinance 455.** AN ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE, AMENDING THE 16/17 BUDGET. A budget amendment for appropriations from the General Fund to the Police and Fire Departments. A motion was made by Jackson, seconded by Allen to approve Ordinance 455. Vote on motion: Jackson-yes, Allen-yes, Norwood-yes, Walker-yes, Binkley-yes, Gill-yes, and Mayor-yes.
- J. **Flagpole Memorial Site.** Mr. Tony Young stated the Cheatham County Veterans would like to make a memorial site at Riverbluff Park around the three flagpoles. Further, this memorial site will have names of deceased veterans. Chief Coulon stated once the plans are complete he would ask the committee to present the plans to the council. A motion was made by Gill, seconded by Norwood to approve the use of the property for the site. All approved by voice vote.
- K. **Hippie Radio Music on Main Promotion Agreement.** Ms. Lisa Walker explained the agreement will cost \$1,725.00 and Hippie Radio will promote Music on Main on the radio and will also set up at Music on Main to have a live radio show the day of the event. Further, they will give out prizes such as concert tickets and t-shirts and will also do interviews to help promote the event. A motion was made by Norwood, seconded by Allen to accept the agreement and pay for the service. Vote of motion: Norwood-yes, Allen-yes, Binkley-yes, Walker-yes, Gill-yes, Jackson-yes, and Mayor-yes.
- L. **Proclamation Dixie Youth.** A PROCLAMATION OF THE TOWN OF ASHLAND CITY, TENNESSEE RECOGNIZING THE DIXIE SOFTBALL STATE CHAMPIONS. A proclamation honoring the Dixie Softball State Champions for their hard work and commitment to the sport of softball and to their team. This proclamation was presented at the beginning of the meeting by the mayor and council. A motion was made by Norwood, seconded by Gill to approve the proclamation presented to the Dixie Youth Softball team. All approved by voice vote.
- M. **Public Library Maintenance of Effort Agreement.** A motion was made by Allen, seconded by Gill to approve the agreement. Vote of motion: Allen-yes, Gill-yes, Walker-yes, Binkley-yes, Jackson-yes, Norwood-no, and Mayor-yes.
- N. **City Recorder Position.** Ms. Sandy Cannon came forward and stated she is asking the council to appoint Ms. Kellie Reed for the CMFO Recorder position and to approve the job description. A motion was made by Norwood, seconded by Gill to appoint Ms. Kellie Reed as the CMFO City Recorder with a starting salary of \$51,112. Vote of motion: Norwood-yes, Gill-yes, Walker-yes, Binkley-yes, Jackson-yes, Allen-yes, and Mayor-yes.
Ms. Jennifer Noe made some changes to the CMFO job description and added specifics listed in the charter. A motion was made by Norwood, seconded by Gill to approve the job descriptions for CMFO City Recorder, Human Resources Director, Customer Service Manager, and Assistant CMFO City Recorder. Vote of motion: Norwood-yes, Gill-yes, Allen-yes, Jackson-yes, Binkley-yes, Walker-yes, and Mayor-yes.
- O. **Resolution 2016-06 Appoint Flood Plain Administrator.** A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE. A resolution to appoint an official of the Department of Life Safety, Fire, Rescue, Building Codes and Zoning as the designated Flood Plain Administrator pursuant to Article VIII, Article 4, Section A. A motion was made by Norwood, seconded by Allen to approve Resolution 2016-06. Vote of motion: Norwood-yes, Allen-yes, Jackson-yes, Binkley-yes, Walker-yes, Gill-yes, and Mayor-yes.

OTHER BUSINESS

- A. **Recognition of Tim Adkins.** Ms. Walker stated this would be Mr. Tim Adkins last meeting he covers with the Ashland City Times. Ms. Walker made a motion, seconded by Norwood to recognize Mr. Adkins for his work with the city during the time he worked with the Ashland City Times. All approved by voice vote.
- B. **Permission to Bid Street Paving.** Mr. Cherry told the council there are 134 pot holes in need to repair and asked for permission to bid to take out of the street aid fund. A motion was made by Gill, seconded by Allen to accept bids for the repair of the pot holes out of the street aid fund. Vote on motion: Gill-yes, Allen-yes, Binkley-yes, Walker-yes, Jackson-yes, Norwood-yes, and Mayor-yes.

BILLS

A motion was made by Norwood, seconded by Gill to pay the bills. Motion passed with a roll call vote of: Norwood-yes, Gill-yes, Allen-yes, Walker-yes, Jackson-yes, Binkley-yes, and Mayor-yes.

ADJOURNMENT

A motion was made by Gill, seconded by Norwood to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 8:19 p.m.

KELLIE REED, CITY RECORDER

RICHARD JOHNSON, MAYOR