

Regular Minutes of the
Ashland City Planning Commission
November 5, 2012

The Ashland City Planning Commission met in regular session on November 5, 2012 At 5:30 p.m. in the Municipal Building.

Chairman Chris Lacrosse called the meeting to order at 5:30 p.m.

Commissioners present: Yvonne Stinnett, Hadley Williams, Gary Norwood, Melody Sleeper, Mayor Johnson, Chris LaCrosse

Commissioners Absent: None

Others Present: Michael W. Armstrong, Franklin Wilkinson, Rachael Ivie, Bradley Aten, Benny Jackson, Tony Reasons, Greg Rickles

Approval of Minutes

A motion was made by Norwood and 2nd by Stinnett to approve the minutes from the Planning Commission meeting from October 1, 2012. The motion passed by unanimous voice vote.

Public Forum: None

Chairman LaCrosse requested to entertain a motion to proceed with New Business in order to not burden the applicants with a possible lengthy wait while Old Business was discussed. A motion to proceed with New Business was made by Mayor Johnson and 2nd by Williams. The motion passed by unanimous voice vote.

New Business:

A. Site Plan – Charter Communications LLC. – 370 Frey St. – Map 43, Parcel 115.00

Armstrong addressed the Commission and stated that Charter Communications is seeking site plan approval to add a new 28' x 12' communication equipment building, remove an existing 26' x 8' communication building, remove an existing transformer and propane tank, and add a new transformer. Rachael Ivie addressed the Commission and stated she has reviewed the site plan. The addition of the new building in a different location triggers requirements of the Design Review Manual. The only outstanding item that needs to be addressed are the requirements for the Design Review Manual. The Planning Commission may waive any Design Review Manual submissions requirements it believes are unnecessary per Section 3.1. The existing gravel parking, chain link fence, landscaping, and screening of utility areas does not meet the requirements of the Design Review Manual. A motion was made by Mayor Johnson and 2nd by Stinnett to approve the site plan as submitted. After further discussion, the original motion was amended by Norwood and 2nd by Williams to approve the site plan, contingent on adding landscaping

per consideration and approval from the Building & Codes and Planning Staff. The motion passed by roll call vote. Yvonne Stinnett - yes, Hadley Williams - yes, Gary Norwood - yes, Melody Sleeper - yes, Mayor Johnson - yes, Chris LaCrosse - yes

Old Business:

A. GNRC 2012-2013 Planning Work Program

Rachael Ivie presented an updated copy of the work program that reflects all the requested changes from the last meeting. In addition, staff has discovered sections of the Design Review Manual that need to be amended. Amendment to the Design Review Manual is now item e. and the original items e. & f. have moved down to items f. & g. Chairman LaCrosse noted that we did strike item 1. Under the Issues section. After further discussion Chairman LaCrosse called for approval of the GNRC Work Program, with the exception, by removing the first sentence in item 1. Under “Issues” on page 2. The GNRC Work Program met approval by unanimous voice vote.

Other:

Mayor Johnson addressed the Commission and presented a concept of upper story residential in a central business district and how the zoning may be applied to accommodate the mixed use. The current zoning allows upper story residential in a C-1 zoning upon approval from the Board of Zoning Appeals. Mayor Johnson requested to review the approval process and possibly eliminate having to go to the Board of Zoning Appeals for upper story residential where it may be appropriate to encourage mixed use development. After further discussion, staff concurred, and will start to draft applicable zoning options to accommodate upper story residential.

Adjournment:

A motion to adjourn was made by Williams and 2nd by Stinnett. The meeting adjourned at 6:14 PM.

Chairman Chris LaCrosse