

Regular Minutes of the  
Ashland City Planning Commission  
August 5, 2013

The Ashland City Planning Commission met in regular session on August 5, 2013 at 5:30 p.m. in the Municipal Building.

Chairman Chris LaCrosse called the meeting to order at 5:30 p.m.

Commissioners present: Yvonne Stinnett, Hadley Williams, Gary Norwood, Mayor Johnson, Chris LaCrosse

Commissioners Absent: Melody Sleeper

Others Present: Michael W. Armstrong, Franklin Wilkinson, Rachael Ivie, Dwayne Noe, Tony Azimipour, Amir Abaskhron

**Approval of Minutes**

A motion was made by Mayor Johnson and 2<sup>nd</sup> by Williams to approve the minutes from the Planning Commission meeting from July 1, 2013. The motion passed by unanimous voice vote.

**Public Forum: None**

**New Business:**

- A. Site Plan – 164 South Main St. / Front Entrance Addition from Public Right of Way - Amier Abaskhron / Azimtech Engineering

Rachael Ivie addressed the Commission and presented staff comments for the site plan review. The additional entrance on Main Street involves work in the public right-of-way, a surety or bond is required per Section 3.280 of the Zoning Ordinances. The bond will cover the amount of money deemed necessary to complete the proposed work and/or potential damages to existing public facilities. Tony Azimipour addressed the Commission and stated they are planning on adding two doorways and one window onto Main St. The plan is to build out two new suites and lease the space. The fire protection system has been installed and is working. The tenants will be responsible for the build out inside the building. Parking will be provided in the rear of the building. Customers will have to walk from the rear of the building to enter. There will not be public access from the rear of the building. Amir Abaskhron addressed the Commission and stated that there will be no additional water meters or water taps. The existing meter will act as a master meter. Water services with tenants will be addressed through the lease agreement. Dwayne Noe addressed the Commission and stated he will set the bond for the project. There will be an additional multi-use fee for new tenants using the master meter.

After further discussion a motion to approve the site plan, contingent on applicable bonding requirements per section 3.280 of the Zoning Ordinances, was made by Mayor Johnson and 2<sup>nd</sup> by Williams. The motion approved by roll call vote. Yvonne Stinnett - yes, Hadley Williams - yes, Gary Norwood - yes, Mayor Johnson - yes, Chris LaCrosse – yes.

**Old Business:** None

**Other:** None

**Adjournment:**

A motion to adjourn was made by Williams and 2<sup>nd</sup> by Stinnett . The meeting adjourned at 6:42 PM.

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Chairman Chris LaCrosse