

Regular Minutes of the
Ashland City Planning Commission
December 2, 2013

The Ashland City Planning Commission met in regular session on December 2, 2013 at 5:30 p.m. in the Municipal Building.

Chairman Chris LaCrosse called the meeting to order at 5:36 p.m.

Commissioners present: Yvonne Stinnett, Hadley Williams, Gary Norwood, Melody Sleeper, Mayor Johnson, Chris LaCrosse

Commissioners Absent: None

Others Present: Michael W. Armstrong, Franklin Wilkinson, Rachael Ivie, Tony Young, Tom Salter, Antonio Johnson

Approval of Minutes

A motion was made by Mayor Johnson and 2nd by Williams to approve the minutes from the Planning Commission meeting from November 4, 2013. The motion passed by unanimous voice vote.

Public Forum: None

New Business:

A. Tennessee Department of Transportation 2013 Multi Modal Application

Mayor Rick Johnson introduced Antonio Johnson as Middle Tennessee's Rural Planning Organization's Coordinator and Transportation Planner. The purpose of the presentation is to request the Planning Commission to endorse Antonio's efforts to seek funding for qualified projects regarding multi-modal transportation. The City's engineer has been talking with Antonio about a plan to provide a multi-modal transportation route in the City. Antonio Johnson addressed the commission and gave a brief overview of the multi modal access fund and how it relates to the Bi-Centennial Trail in Ashland City. After further discussion a motion was made by Gary Norwood to approve resolution 2013 and endorse the Middle Tennessee Rural Planning Organization to apply for funding to improve the Cumberland River Bi-Centennial Trail. The motion was 2nd by Stinnett. The motion passed by roll call vote. Yvonne Stinnett - yes, Hadley Williams - yes, Gary Norwood - yes, Melody Sleeper - yes, Mayor Johnson - yes, Chris LaCrosse - yes.

Old Business:

A. Training Session for Planning Commission Members

Rachael Ivie addressed the Commission and stated that the reading assignment for this training session covered Chapter 5 of the Planning Commissioners Handbook, Planning

Commission Conduct. Rachael went through the topics of Chapter 5 and presented the material for discussion. After review and discussion of the material, Rachel concluded that the required training for Planning Commission members for 2013 had been satisfied. A motion was made by Stinnett and 2nd by Norwood to accept that each member of the Town of Ashland City Planning had completed the required 4 hours of continued education and training for the year 2013. The motion passed by roll call vote. Yvonne Stinnett - yes, Hadley Williams - yes, Gary Norwood - yes, Melody Sleeper - yes, Mayor Johnson - yes, Chris LaCrosse – yes.

Other:

Rachael Ivie addressed the Commission and stated that Bank of America is interested in placing an ATM in the parking area of 202 North Main St. The purpose of tonight's discussion is to look at the proposed site and address any concerns the City may have before we request a final site plan. After further discussion the Commission decided to request the following:

1. Move ATM entrance to the North side of the parking lot.
2. Add directional signage showing entrance only.
3. Place drive arrows at entrance lane to kiosk.
4. Define entrance / exit with directional arrows south of existing pole sign.
5. Curbed entrance drive isle all the way to the Kiosk.
6. Make sure drive lane is at least 10' wide.
7. Move Kiosk back to allow cueing of 5 vehicles with 1 vehicle using the ATM.
8. Add stop sign for exiting the ATM.
9. Keep Vine Street ingress / egress access open.
10. Add additional parking to existing grassy area of lot.
11. Restripe entire parking lot.
12. Provide drainage calculations for additional parking.
13. Repair portion of lot near Vine St. that holds water.

Adjournment:

A motion to adjourn was made by Stinnett and 2nd by Williams. The meeting adjourned at 6:56 PM.

Chairman Chris LaCrosse