

Town of Ashland City

UTILITY SERVICE WORKER

DEFINITION

The employee performs a variety of service related functions within the water and wastewater divisions of the Public Works Department. Examples of service functions include all cross connection inspections, water system sampling, fire hydrant testing, wastewater pump maintenance, etc. This employee is under the general direction of the Public Works Director. Instructions to the employee are somewhat general, but established policies, procedures and regulations provide guidance. The employee must occasionally use independent judgment and refine existing work methods when performing tasks.

EQUIPMENT/JOB LOCATION

- The employee will use a variety of hand tools as well as technical gauges and equipment.
- The employee will drive a light duty service vehicle.
- The employee works mainly outdoors performing maintenance and monitoring operations in all kinds of weather.
- The employee will be exposed to machinery with moving parts, noise, fumes and chemicals, and occasionally may be required to lift objects weighing more than 25 lbs.

ESSENTIAL FUNCTIONS OF THE JOB

- Performs all required inspections and tests of back flow prevention devices connected to the city's water distribution system.
- Assists with water system operations, including sample collection and hydrant testing.
- Performs repair and maintenance of wastewater pump stations and grinder pumps.
- Completes utility work orders for service connections, disconnections, meter re-reads, street sign replacements, grease trap monitoring, etc.

ADDITIONAL EXAMPLES OF WORK PERFORMED

- Assist with maintenance at water plant.
- Provide assistance as needed for special projects.
- Performs other duties as assigned.

REQUIRED KNOWLEDGE AND ABILITIES

- Knowledge of state, federal and local standards and regulations regarding water treatment and distribution.
- Knowledge of basic plumbing techniques and backflow prevention devices.
- Knowledge of the occupational hazards of work and necessary safety precautions.
- Knowledge of the materials and equipment used in utility maintenance work.
- Ability to carry out simple oral instructions.

- Ability to establish and maintain an effective relationship with the public, regulatory officials, and other employees.

QUALIFICATIONS

- Graduation from an accredited high school or GED equivalent.
- Experience in utility maintenance and/or plumbing preferred.
- Must possess a valid State of Tennessee driver's license.
- Must be able to obtain cross connection certification within two years of employment.